

MORNINGTON

BASKETBALL

23rd June 2020

RETURN TO BASKETBALL SAFETY PLAN

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COVID-19 RETURN TO BASKETBALL GUIDELINES

These guidelines have been developed to ensure a safe return to basketball for members and staff of Mornington District Basketball Association (MDBA). It should be noted that these guidelines are subject to change at MDBA's discretion in line with Government and Basketball Victoria guidelines.

The current status at Mornington Basketball is as follow:

- Orange 50
Indoor training/competition for players 18 years and under
- Orange 20
Indoor training/cometition for players 19 years and over is suspended. The suspension of all activities for players 19 years and over will be lifted when Orange 50 is approved.

VENUE AVAILABILITY

Mornington Secondary College

Mornington Secondary College have given approval for MDBA to return to normal business operations in line with Government and Basketball Victoria regulations.

Benton Junior College

Benton Junior College have given approval for MDBA to return to normal business operations in line with Government and Basketball Victoria regulations.

Mornington Civic Reservice

Mornington Civic Reserve have given approval for MDBA to return to normal business operations in line with Government and Basketball Victoria regulations and subject to Civic Reserve COVID guidelines. (appendix 1)

Peninsula Grammar

No approval.

VENUES AND SPACE

Mornington Secondary College

Each court is defined as a separate space. Refer to Basketball Victoria Return to Sport guidelines for participant numbers per court.

Benton Junior College

Defined as one space. Refer to Basketball Victoria Return to Sport guidelines for participant numbers per court.

Mornington Civic Reservice

Each court is defined as a separate space. Refer to Basketball Victoria Return to Sport guidelines for participant numbers per court.

Peninsula Grammar

No approval.

SUBMISSION OF SAFETY PLANS TO VENUES

Mornington Basketball Return to Basketball Safety Plan has been submitted to venues that we directly hire for training and competitions.

COVID VENUE OPERATIONS

ENTRY AND EXIT POINTS

Mornington Basketball Stadium (MBS)

- Screens will be placed to separate the entry and exit points in the foyer at MBS.
- Entry and exit signs will be clearly placed both inside and outside of doorways.
- Floor arrows to indicate traffic flow direction will be in place.
- Entry is via the single sliding door and through the double doors into the stadium
- Exit via the doors at the end of Court 2, past the female and male toilets and out the double sliding doors.

Mornington Civic Reserve (MCR)

- Follow direction movement arrows at facility.

CROSS OVER OF PARTICIPANTS

- Training sessions and match times to have staggered start times 5-10 minutes apart to avoid congestion.
- Match times will have increased times between matches
- Participants/spectators/team staff will be asked to vacate courts immediately following matches and/or training sessions and leave the premises.
- Participants/spectators/team staff will not be permitted entry into the facility until 10 minutes prior to match/training start time.
- Participants/spectators/team staff will not be permitted to congregate outside the facility in the carpark or in any areas within the facility.

OCCUPANCY LIMITS

- A minimum of 1 Biosafety Officer to be on duty at all times at each operating venue to ensure that capacity limits are not exceeded in accordance with Basketball Victoria and Government guidelines. (appendix 2.).
- Biosafety Officer to ensure the number of participants/spectators per court does not exceed regulations prior to match/sessions starting.
- Customer Service Officer/Biosafety to monitor the limit of 1 spectator per player upon entry for competition. Note no spectators for training sessions.

SOCIAL DISTANCING AND OCCUPANCY COMPLIANCE IN WAITING AREAS

- Social distancing of spectators, referees, coaches, team staff must be adhered to at all times in all areas both inside and outside the venues.
- Social distancing floor decals and signage will be placed within venues.
- Social distancing decals placed on bleaches to ensure spectators are socially distanced.
- Biosafety Officer clearly visible and will be responsible for ensuring social distancing within the venue.
- No standing spaces clearly marked at the end of each court.

HYGIENE

HYGIENE POSTERS

COVID-19 posters on display as follows in bathrooms, courtside, score tables, foyer entry and foyer exit as follows:

- Keeping a safe distance
- Hand washing
- Stop the spread
- COVID-19 App
- How to sanitise your basketball
- Do not enter
- No Entry
- Referees and Officials Information
- Player and Parent Information

Refer to Appendix 3.

HAND SANITISER

- Hand sanitiser station will be provided at entry points.
- Each team bench will have access to 1 hand sanitiser bottle which will be refilled/
replaced by the Biosafety Officer during the shift.
- Each score bench will have a "sanitiser bucket" containing a hand sanitiser, disposal gloves, multipurpose antibacterial cleaner and paper towel. This equipment will be used by the Biosafety Officer/Referees or Staff to clean the score bench and equipment in between matches or as required.

SOAP

Soap in toilets will be available to replenished by the Biosafety Officer if required during shift and replaced by the Cleaners daily.

CLEANING MATERIALS

MDBA will have adequate supplies of cleaning materials on hand which the Biosafety Officer and employees will have access to at all times. Equipment includes:

- Stay Safe Hand sanitiser 70% ethanol
- Stay Safe Multipurpose Cleaner
- Stay Safe Antibacterial Wipes
- Hand soap
- Paper towel
- Disposable gloves

VENUE AND EQUIPMENT SANITISATION

Customer Service Officer/Biosafety Officer will be responsible for cleaning:

- Door handles
- High touch areas
- Score table and scoring devices between matches
- Vending machines
- Domestic teams will be allowed to bring in 2 basketball's per team for competition, which is the responsibility of the coach and/or team manager. The ball will need to be sanitised with an antibacterial wipe before entering the stadium.
- Representative and domestic teams attending training will be able to bring 1 ball per participant that will need to be sanitised with wipes prior to entering the stadium.
- Representative and comestic coaches will need to use the ball sanitisation area to wipe any team equipment being used for the training session.
- Competition basketball's will be switched over in-between matches and sanitised.
- No access to shared training equipment (MBS storage room) will be permitted for Breakers training.
- Cleaning will be undertaken by professional contracted cleaners at the conclusion of each competition and/or training day/night at MBS. Other facilities are cleaned by contracted cleaners not managed by Mornington Basketball.

CASH

- Cash is no longer accepted by Mornington Basketball.
- All player registration fees are to be paid online.
- Teammo is compulsory for all teams to pre-pay match fees.

SAFETY

- All members will be provided with detailed communication before re-opening on how the venue will operate. In addition to written communication a video walk through of the facility will be available via our social sites. Purpose of video is to display our entry and exit points, sanitation stations, social distancing, QR code process, score table sanitisation.
- All Customer Service Staff and Referee Supervisors will be trained as Biosafety Officers.
- All Mornington Basketball employees have undertaken COVID-19 Infection Control Training developed by the Department of Health.
- All coaches must complete the [member protection screening documentation](#) before undertaking any duties in line with our Child Protection Policy.
- MDBA employees have been trained on new systems and processes.

REPORTING

- Attendance records and data will be retained by Mornington Basketball and collected by COVID Comply for 28 days in accordance with Government guidelines.
- All players both domestic and representative must be full financial members and registered with Mornington Basketball in the PlayHQ system before entering any venue.
- In case of a reported COVID-19 case that attended an MDBA venue the following process will be followed:
 - Report case to the relevant Health agency
 - Report case to the venue i.e Mornington Secondary College
 - Report case to the Basketball Victoria
 - Report case to MDBA staff that were in attendance
 - Arrange for a deep clean of venue
 - Follow guidance of relevant health authority

COVID-19 DOMESTIC COMPETITION (MBS)

****Only registered financial members may participate in a match****

- All visitors to enter the building no more than 10 minutes prior to fixtured start time of match or training session.
- If visitor arrives early they must remain in car.
- Visitors to enter building via single door.
- All visitors and spectator to scan in using QR code outside of building.
- If a visitor does not have a device to scan the QR card they can access a device available via the Customer Service Officer.
- All visitors must show the Customer Service Staff/Biosafety Officer the confirmed QR sign in screen.
- All basketball's to be sanitised at the basketball sanitising station, wipe ball and place wipe in bin provided, one wipe per ball.
- All visitors to use the hand sanitiser station.
- Follow floor directional arrows and enter stadium via the double doors.
- Visitors to proceed directly to the court they are participating/spectators on.
- Team Manager and Coach must present to the Customer Service Officer and show their Mornington Basketball accreditation card and mark off players that are participating in that match.
- One spectator per participant
- At the conclusion of each match, players and spectators must collect belongings immediately and leave the building via the double doors at the end of court 2 and follow the arrows to exit in the foyer exit.
- Clash uniforms will not be available for hire, teams are strongly encouraged to purchase reversible light and dark playing singlets.
- Post-match debriefs, shoe changing, socialising after the match is not permitted inside the venue or on the premises.
- Toilets will be accessible, however we encourage visitors to toilet before leaving home
- Drink fountains will not be accessible and the canteen is not in operation at MBS.
- Biosafety Officer, Referee's and MDBA staff have the authority to remove patrons and or suspend if they do not comply with the above guidelines or MDBA By Laws.

COVID-19 BREAKERS TRAINING (MBS)

****Only registered financial members may participate in a training session****

- All visitors to enter the building no more than 10 minutes prior to fixtured start time of match or training session.
- If visitor arrive early must wait in car.
- All visitors to scan in using QR code outside of building
- If visitors does not have a device to scan the QR card they can access a device available via the Customer Service Officer/Biosafety Officer.
- All visitors to enter building via single door.
- All visitors to show the Customer Service Staff/Biosafety Officer the confirmed QR sign in screen.
- All basketball's to be sanitised at the basketball sanitising station, wipe ball and place in bin provided.
- All visitors to use the hand sanitiser station.
- Participants to proceed directly to the court they are participating on
- Spectators are not permitted.
- At the conclusion of each session visitors must collect belongings immediately and leave the building via the double doors at the end of court 2 and follow the arrows to exit in the foyer exit.
- Post-session debriefs, shoe changing, socialising after training is not permitted inside the venue or on the premises.
- Toilets will be accessible, however we strongly encourage visitors to toilet before leaving home.
- Drink fountains will not be accessible and the canteen is not in operation at MBS.
- Biosafety Officer, Referee's and MDBA staff have the authority to remove patrons to and/or suspend if they do not comply with the above guidelines or MDBA By Laws.

COVID-19 DOMESTIC TRAINING

****Only registered financial members may participate in a training session****

- Team contact is responsible for understanding what is/isn't allowed at training sessions in accordance with Mornington Basketball guidelines, Government guidelines and [Basketball Victoria guidelines](#).
- Team contact is responsible for contacting training venue, confirming booking and understanding the venue's COVID rules and regulations.
- Team contact is responsible for ensuring compliance with venue rules and regulations at all times and communicating this to all team members and families.
- Team contact is responsible for ensuring that only registered financial members participate in any training or competition.
- Participants and spectators to enter the venue no more than 10 minutes prior to fixtured start time of match or training session.
- If participant/spectator arrives early must remain in car.
- Team contact or coach is to record a detailed list of participants and retain for a minimum of 28 days. Mornington Basketball General Manager reserves the right to view lists as requested.
- All basketball's to be sanitised upon entry with a antibacterial wipe, wipe ball and place wipe in bin, one wipe per ball. Antibacterial wipes are to be provided by the team.
- Every person entering the venue must have access to alcohol based hand sanitiser to be provided by the team.
- Follow directional movement/arrows throughout the venue.
- Participants/spectators to proceed directly to the court they are participating on.
- It is compulsory for any Team Manager or Coach to hold a Mornington Basketball Accreditation card. Mornington Basketball will provide random checks at domestic training sessions.
- At the conclusion of each session, players and spectators must collect belongings immediately and leave the building via the designated exit
- Post-match debriefs, shoe changing, socialising after the match is not permitted inside the venue or on the premises.
- Toilets may or may not be available at venues. All participants/spectators are encouraged to visit the bathroom before leaving home.
- Drink fountains will not be accessible all players must have a named drink bottle.
- Venue staff, MDBA staff, Club staff have the authority to ask patrons to leave the premises if they do not comply with the above guidelines.

CIVIC RESERVE RECREATION CENTRE – USER GROUPS

(Updated 22nd June 2020)

These guidelines are designed to provide Stadium Centre Users with a framework for activating our Centre programs in a suitable and safe manner.

These guidelines are developed with the primary intention of restricting the number of people within stadiums at any one time to reduce the chances of person-to-person transmission of COVID-19.

THE PRINCIPLES OF THESE GUIDELINES ARE FOR:

- Participant Health and Safety
- Compliance with Government COVID-19 restrictions

REQUIREMENTS:

- To have a sign in sheet for all participants including email and mobile contact
- A copy is required to be left with Belgravia Customer service when the session is complete
- All participants to have their own ball /to be sanitised at the venue before use
- Breaks will be required between game schedules
- Allow for groups to enter and leave safely
- Break between games to allow the User groups to clean the equipment used
- Hand sanitiser and hand wipes must be supplied by User groups
- One person only to accompany under 18-year-old
- No persons to accompany adults over 18-year-old
- No Spectators

ADVICE:

- Toilets will be available
- No change rooms will be available
- No showers will be available
- No lockers will be available
- No drink fountains available
- No drink bottle re-fillers available
- Directional signage to Enter and Exit the building will be displayed

BASKETBALL SPECIFIC

- Bio hazard officer required

RECOMMENDATIONS:

- No adults over 65 to enter the stadium
- No persons with a chronic illness or respiratory concern to enter the stadium

NB: All other booking conditions will apply

BIOSAFETY OFFICER POSITION DESCRIPTION

To monitor and manage the reactivation of the sport, Basketball Victoria has committed to the Victorian Government that all venues will have a nominated Biosafety Officer (BSO) wherever the venue is in use.

- The BSO may hold multiple duties at the same time provided, they can prioritise the responsibilities of the BSO role when required;
- The BSO must be clearly identifiable within a venue at any time, by wearing a High Vis Vest or similar.
- To monitor and report on a venue's compliance to Basketball Victoria's Return to Sport Guidelines (RTS Guidelines);
- To record the number of people within a venue at a time;
- To minimise the risk of person to person transmission of COVID-19 within a venue;
- To provide necessary information to the Association or Club in the event of a positive COVID-19 test from one of the participants;

DUTIES

- Check in participants and patrons
- Ensure that sanitising equipment is in place and is replenished as per the Safety Plan
- Sanitise score benches and scoring equipment at the end of each match or training session
- Sanitise vending machines
- Sanitise door handles and high touch areas
- Sanitise player benches at the conclusion of each match / session
- Ensure that COVID-19 signage is in place prior to the commencement of shift
- Head count each court prior to match/session start time to ensure compliance with regulations
- Ensure that patrons are socially distanced in accordance with regulations
- Ensure that all patrons leave the premises via the designated exit at the conclusion of each match

Members are reminded that the nominated person may perform multiple duties on the same night, provided they can adequately monitor the compliance of the venue with the Return to Sport Guidelines.

SIGNAGE

http://basketballvictoria.com.au/wp-content/uploads/2020/06/BV_2020_CovidSignage_SanitisePosters_Black.pdf

http://basketballvictoria.com.au/wp-content/uploads/2020/06/BV_2020_CovidSignage_SafeDistance_Black.pdf

http://basketballvictoria.com.au/wp-content/uploads/2020/06/BV_2020_CovidSignage_DoNotEnter_Black.pdf

http://basketballvictoria.com.au/wp-content/uploads/2020/06/BV_2020_CovidSignage_EntryExit_Black.pdf

http://basketballvictoria.com.au/wp-content/uploads/2020/06/BV_2020_CovidSignage_RefereeOfficialInformation_Black_17072020.pdf

http://basketballvictoria.com.au/wp-content/uploads/2020/06/BV_2020_CovidSignage_PlayerParentInformation_Black_17072020.pdf

<https://courtneysigns.com.au/products/essential-kit>